



General Maintenance Participants

– Storeperson/Administration – Community Employment (CE) Based in Waterford City

Description

Duties: will include; delivery and collection of materials; dealing with stock in stores; keeping stores tidy; logging deliveries; purchasing materials and equipment. Good computer skills in Microsoft Office suite of programmes. Experience in the storeperson/administration area would be an advantage. Necessary on the job training will be provided including Safe Pass and Manual Handling. The position will be in the above area. This is a developmental opportunity, no experience is necessary. Accredited training will be provided to support your career development. Driving licence essential.

Salary: € CE Rates

Number of positions: 1

Contract Type: Temporary

Days, Hours & Start Date:

Days per week: Not specified

Hours per day: Not specified

Hours per week: 19.5

Start Date: November 2016

No experience required

**Send your application together with CV by 4.0pm
on Monday the 26th September 2016 to:**

Paul McAndrew

Waterford City & County Council,

Economic Development Dept.,

35 The Mall, Waterford.

pmcandrew@waterfordcouncil.ie