

Supporting Waterford Communities 2018

FOR OFFICE USE ONLY

FUND		DATE RECEIVED	
PO NUMBER		RECEIPTS RECEIVED	

Section 1 - CONTACT DETAILS

Organisation	
Title	Mr/Mrs/Ms
Contact Name	
Position	
Address	
Tel No:	
Mob No:	
Email	

Please tick which Fund you are applying to. Applicants can only apply/qualify for funding under one Supporting Waterford Communities Fund 2018 Strand. Please ensure you have read the criteria for this programme before progressing.

- Community Activity Fund
- Residents Association Fund
- Sports Recreation Fund

Has your organisation received any other grants from either Waterford City & County Council or any other body in the last two years? If yes, please provide details or if no, declare no other grant received.

Do not leave this section blank or your application shall be deemed invalid.

Section 2 - ABOUT YOUR ORGANISATION/GROUP/CLUB

Geographical area covered (Municipal District)	<input type="checkbox"/> County-wide <input type="checkbox"/> Waterford Metropolitan <input type="checkbox"/> Comeragh <input type="checkbox"/> Dungarvan Lismore
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Do you have a Constitution or similar document?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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When was your group / organisation established?	
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Please tick any of the following which best describes your organisation: <i>(NB you do not have to be any of these to qualify for a grant)</i>
<input type="checkbox"/> A registered charity, please provide Registered Charity No: <input type="checkbox"/> Community & Voluntary Group <input type="checkbox"/> A company limited by guarantee, please provide Company Registration No: <input type="checkbox"/> Other, please state:

Name of Organisations Chairperson	
Name of Organisations Secretary	
Name of Organisations Treasurer	
How many full-time/ part-time paid staff do you employ?	
How many members in your organisation?	
How many volunteers support your organisation?	

Please identify the aims/objectives of your organisation/club? <i>You should give us an idea of why your organisation exists and what it hopes to achieve through its work.</i>

Section 3 - ABOUT YOUR APPLICATION

Please give a description of what you are applying for

Your answer should describe which activity/ies you are requesting a grant towards

How many people will DIRECTLY benefit from this project

For Residents Associations – how many households will benefit from this project

Please state the age range that will benefit from this funding from the options below

Early Years 0-4

Young People 13-18

Adults 26-65

Children 5-12

Young Adults 18-25

Seniors 65+

If your group works with young people, please confirm below that your organisation has a child protection policy in place (please attach copy of same)

Does your organisation have a child protection policy?

If a Sports Club, does your club have a Club Children's Officer?

If a Sports Club, has your club attended a Certified Child Protection Basic Awareness course?

Please provide a breakdown of the cost of your application
Estimates from suppliers and supporting information must be submitted

ITEM	€

Total Project Costs	€
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Has your group/organisation/club raised any funds or received any other sources of funding? Please list any funders and amounts below.

Please list: any other funders you have applied to this year

IF YOUR APPLICATION IS APPROVED – PAYMENT OF AWARD

Please tell us the name of the organisation that should appear on the Payment

If you have received funding from Waterford City & County Council previously, please enter the last five digits of your organisations bank details below

DECLARATION

- I am authorised to make the application on behalf of the above organisation (being a member of the management committee or a senior staff member)
- I certify that the information contained in this application is correct to the best of my knowledge
- I am aware that if I do not include the supporting documents required or have not completed all sections of the form the application will be ineligible and shall be returned.

NAME	
POSITION	
SIGNED	
DATE	

What To Do Next

Ensure your signed application form, and all associated documentation, arrives at the Waterford City & County Council Offices on or before the closing date of **28th February 2018**.

If you have any queries about completing this form, please phone the Community Services Section – we will be glad to help Tel: 0761 10 2016

Please submit your application by email to waterfordcommunitiesfund@waterfordcouncil.ie or in hard copy to:

Colette O' Brien
Supporting Waterford Communities Fund 2018,
Waterford City & County Council,
Baileys New Street,
Waterford.

CHECKLIST - Please ensure you enclose the following where relevant or your application may not be considered

- Copy of most recent AGM Minutes, or equivalent
- Copy of Relevant Child Protection Policy or equivalent Vetting (if you have one)
- Copy of Constitution (if you have one)
- Written estimates or supporting cost information, where appropriate
- If a Sports Club; Copy of evidence of affiliation to ISC recognised national Governing Body of Sport

Closing date for applications is Wednesday 28th February 2018

No applications will be accepted after this date